



Automotive



Drive Your Career To The Next Level

WHAT TO EXPECT DURING THE HIRING PROCESS

Thank you for your interest in joining the Penske Automotive Team!

To ensure your experience during our hiring process is positive and unfolds quickly and easily, below you will find an outline of our hiring process steps and some helpful hints to consider along the way, should your application be advanced. Best of luck in the process!

REQUIRED STEPS

To be hired by PAG, Candidates will go through most or all of the following steps:

1. Quick apply: Complete a brief online application (requires an accessible email address)
2. Complete a brief phone interview with a PAG Associate
3. Complete an in-person interview (some positions/locations require 2-3 interviews)
4. Complete a formal online application
5. Review and accept an offer of employment online
6. Successfully complete a background check (required forms provided electronically)
 - A. Complete and submit required authorization/consent forms
 - B. Provide 5 professional references and their contact information online
 - C. Call our background check vendor to complete a brief phone interview and schedule a drug screen

HELPFUL TIPS

To ensure the smoothest and fastest hiring process, Candidates are encouraged to:

- Sign up for text alerts (login ► select Edit Profile on left ► ✓ for SMS option/submit)
- Check their email often for updates and instructions
- Contact references to ensure awareness of a forthcoming request and a prompt reply
- Respond to email requests as soon as possible
- Check spam or junk folders if an expected email is expected but not received
- Login (if not done automatically) when redirected to the Career Center/job search page
- Email the PAG Associate listed in emails received with questions about this process
- Use the latest version of Apple Safari, Google Chrome, or Microsoft Edge to apply
- Clear their browser's cache/temporary internet files/cookies if they have login issues

Visit www.PAGjobs.com to login and view your application status.