


PROVIDENCE CAREGIVER REFERRAL
HOW TO REFER A FRIEND



- 1 Log in to the [Providence Internal Career](#) section.
- 2 Browse or locate a job via search and/or filter, then open it by clicking on the job posting title.


Requisition Title	Shift	Location	Actions
Pharmacy Technician- Batch IV Compounding	Day	Washington-Tukwila	 APPLY

- 3 You'll see the "Make an employee referral" option on the right of the job posting.

Pharmacy Technician- Batch IV Compounding
Job Number:299260

*Know someone who is a great fit? Submit a referral today!***500.00**

Schedule: Full-time (FTE: 1)
 Shift: Day
 Primary Location: Washington-Tukwila



Know someone?
 If you know someone who would be a great fit for this position, let Human Resources know.
[Make an employee referral](#)

You will see the bonus amount at the top of the job posting.


Pharmacy Technician- Batch IV Compounding
Job Number:299260

You may be eligible to receive a Referral Bonus for this position: \$ 1,000.00

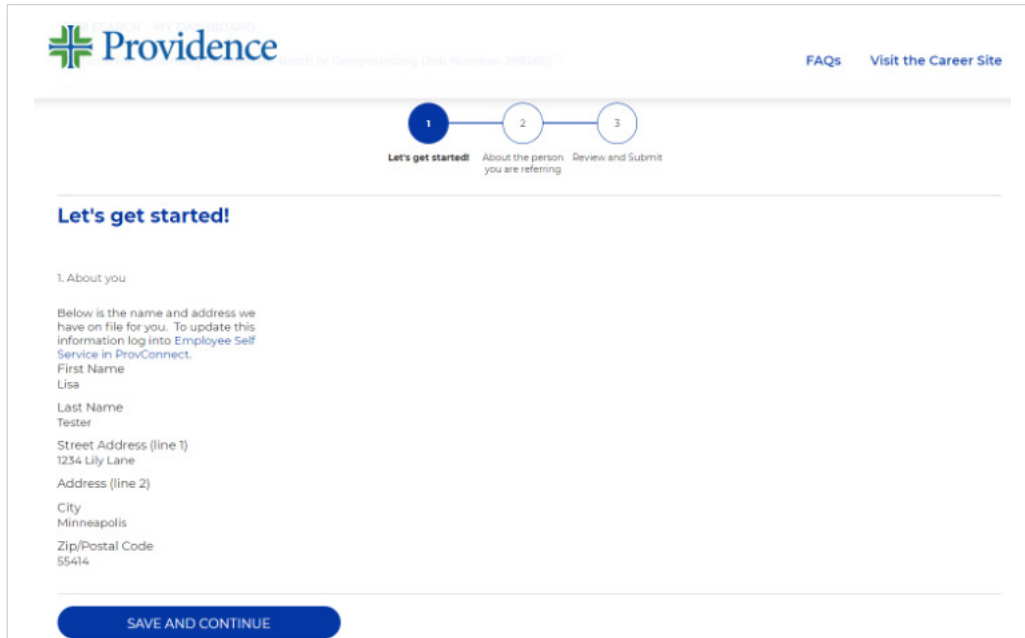
- 4 Click the "Make an employee referral" link.

Know someone?

If you know someone who would be a great fit for this position, let Human Resources know.

 [Make an employee referral](#)

- 5 Once you are in the referral section, start by verifying your contact information, then click "Save and Continue."



Providence PH [FAQs](#) [Visit the Career Site](#)

Referral for: Pharmacy Technician- Batch IV Compounding (Job Number: 299260)

1 — 2 — 3

Let's get started!

1. About you

Below is the name and address we have on file for you. To update this information log into Employee Self Service in ProvConnect.

First Name
Lisa

Last Name
Tester

Street Address (line 1)
1234 Lily Lane

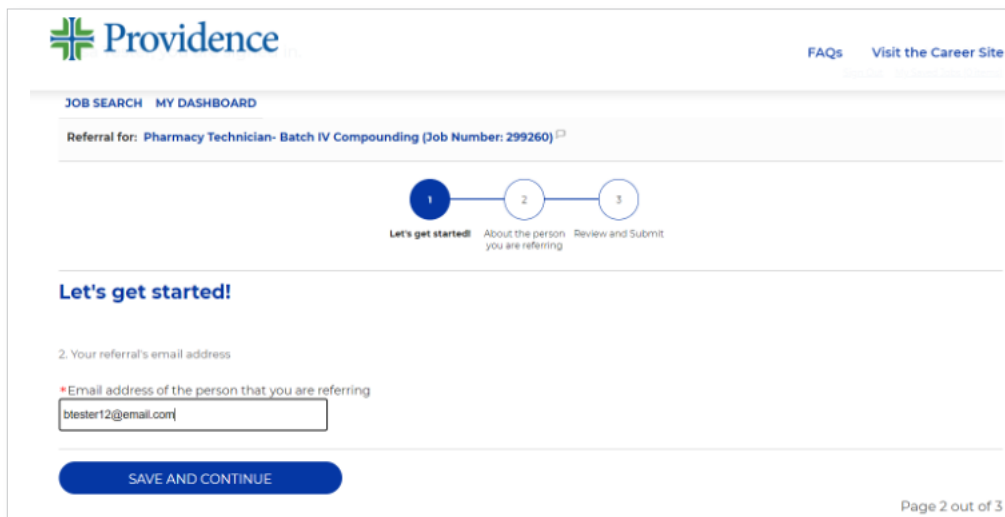
Address (line 2)

City
Minneapolis

Zip/Postal Code
55414

SAVE AND CONTINUE

- 6 Next, enter the email address of the person you are referring.



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Referral for: Pharmacy Technician- Batch IV Compounding (Job Number: 299260)

1 — 2 — 3

Let's get started!

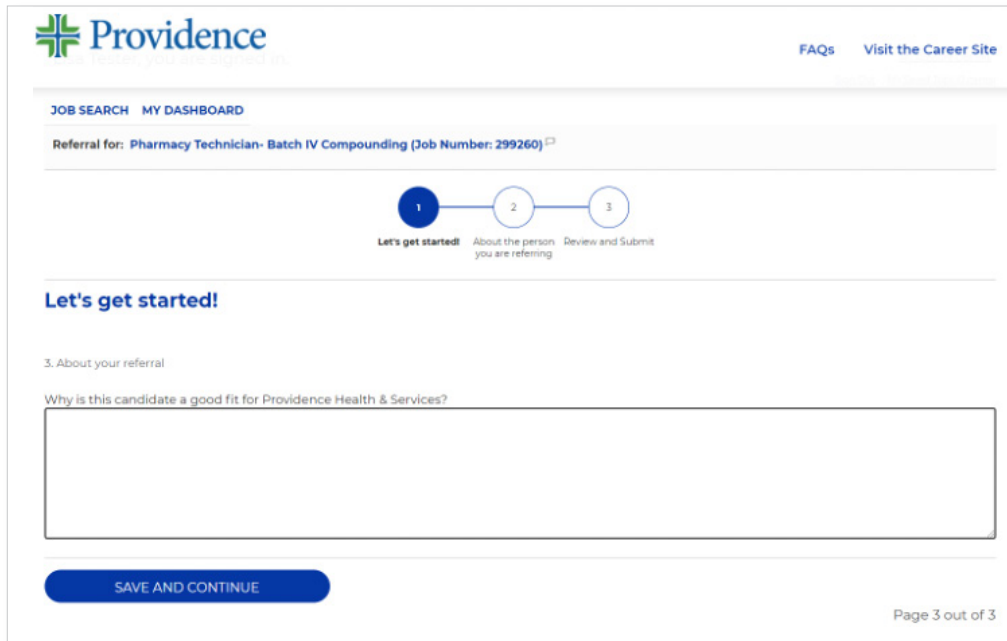
2. Your referral's email address

*Email address of the person that you are referring

SAVE AND CONTINUE


Page 2 out of 3

7 Enter information about your referral on the next two screens.



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Referral for: Pharmacy Technician- Batch IV Compounding (Job Number: 299260) 

1 — 2 — 3
 Let's get started! About the person you are referring Review and Submit

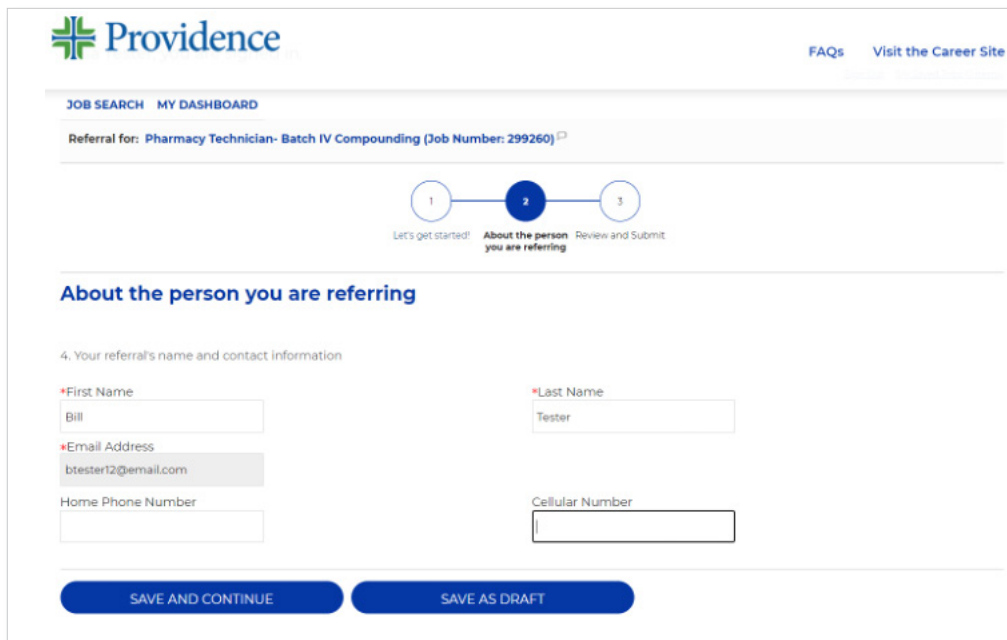
Let's get started!

3. About your referral

Why is this candidate a good fit for Providence Health & Services?


[SAVE AND CONTINUE](#)

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Referral for: Pharmacy Technician- Batch IV Compounding (Job Number: 299260) 

1 — 2 — 3
 Let's get started! About the person you are referring Review and Submit

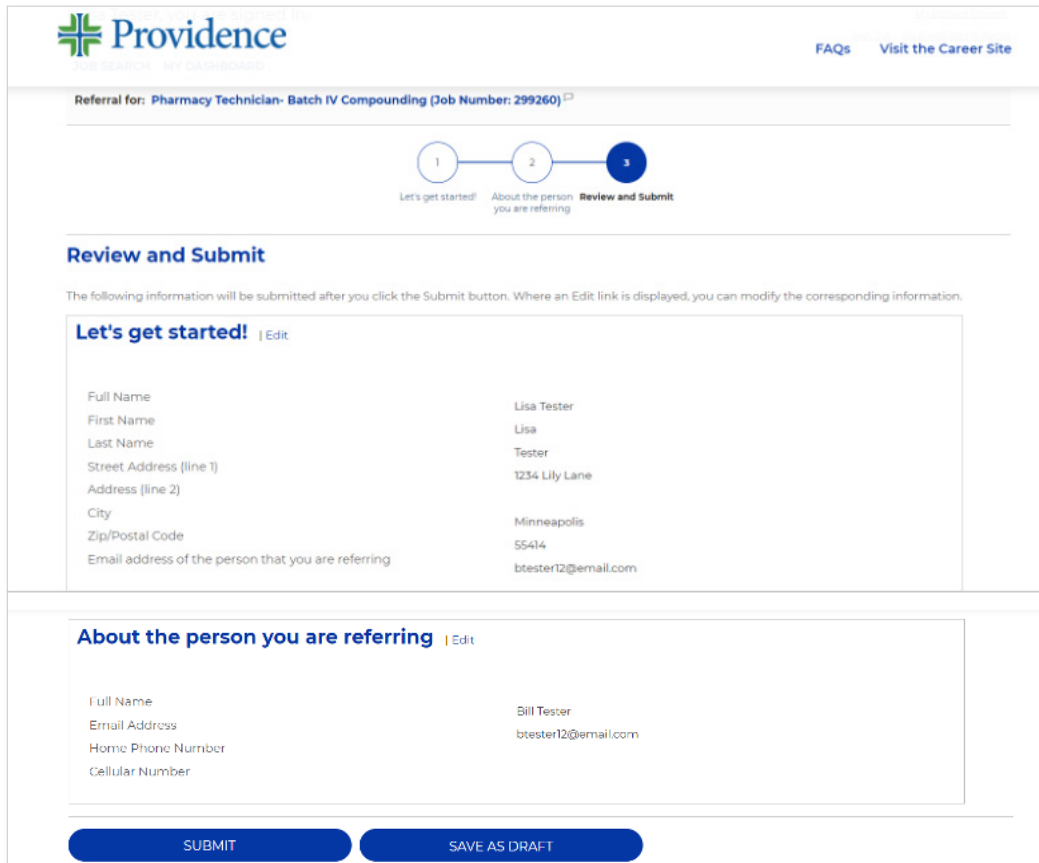
About the person you are referring

4. Your referral's name and contact information

*First Name Bill	*Last Name Tester
*Email Address btester12@email.com	
Home Phone Number	Cellular Number

[SAVE AND CONTINUE](#) [SAVE AS DRAFT](#)

- Review your referral information. Once complete, click “Submit” to complete the process.



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Referral for: **Pharmacy Technician- Batch IV Compounding (Job Number: 299260)**

1 — 2 — **3**
 Let's get started! About the person you are referring **Review and Submit**

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Let's get started! | [Edit](#)

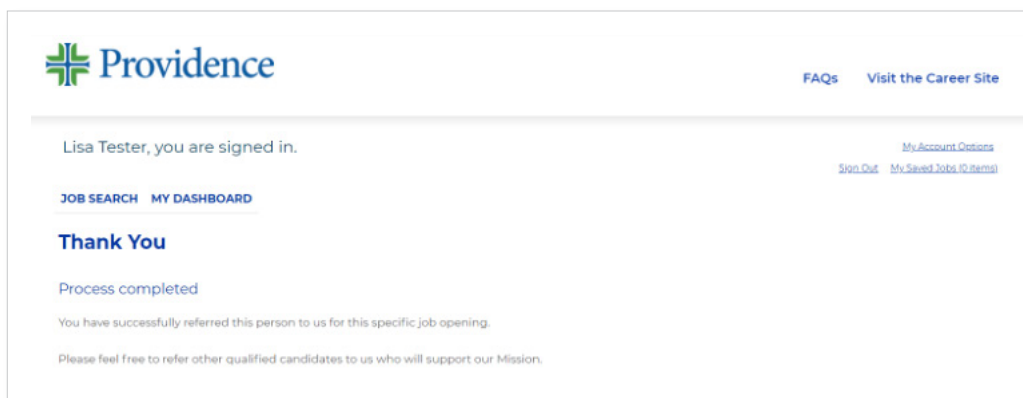
Full Name	Lisa Tester
First Name	Lisa
Last Name	Tester
Street Address (line 1)	1234 Lily Lane
Address (line 2)	
City	Minneapolis
Zip/Postal Code	55414
Email address of the person that you are referring	btester12@email.com

About the person you are referring | [Edit](#)

Full Name	Bill Tester
Email Address	btester12@email.com
Home Phone Number	
Cellular Number	

SUBMIT **SAVE AS DRAFT**

- Once your referral is submitted, the following message appears:



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Lisa Tester, you are signed in. [My Account Options](#)
[Sign Out](#) [My Saved Jobs \(0 items\)](#)

[JOB SEARCH](#) [MY DASHBOARD](#)

Thank You

Process completed

You have successfully referred this person to us for this specific job opening.

Please feel free to refer other qualified candidates to us who will support our Mission.