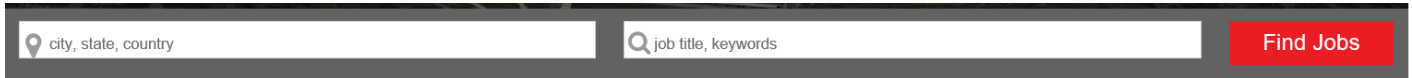


SEARCH & APPLY FOR JOBS

1. Log on to the website www.southerncompany.com and click “Careers” at the top of the page
2. Select the desired search criteria and click “Find Jobs” and scroll down to view all current openings



The screenshot shows a search bar with two input fields. The first field is labeled 'city, state, country' and has a location pin icon. The second field is labeled 'job title, keywords' and has a magnifying glass icon. To the right of these fields is a red button labeled 'Find Jobs'.

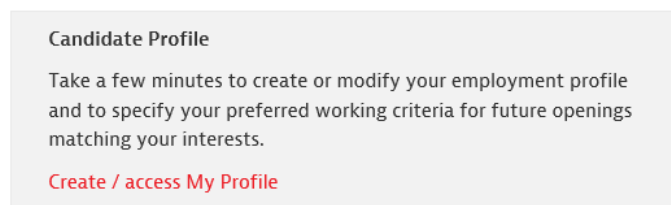
3. Click a Job Title to view the job description and other details
4. Click “Apply” to begin the job submission process
5. Login or if you are a new user follow these easy steps:
 - a. Click “New User” button
 - b. Read and accept the Privacy Agreement
 - c. Enter a user name
 - d. Enter a password
 - e. Re-enter your password and click “Register”
 - f. Click “Login” and create a security question and answer (This will help you retrieve a forgotten password.)
6. Complete the job submittal process by following the instructions on each screen. The following statement will appear once you have successfully completed all steps in the process:

Congratulations! Process Completed

CREATE A PROFILE

Create a profile if you would like to receive automatic communications regarding newly posted jobs that match your specific interests. Follow these easy steps:

1. On the Job Search page, scroll down until you see “Create / access my profile” on the right side of the screen and click that link. It looks like this:



2. Log in using the same user name and password you created when applying for a job or follow the instructions above to create your account.
3. Complete the profile process by following the instructions on each screen.
4. In order to receive job notification emails, make sure you select that setting and provide a valid email address. You can come back and turn off job notifications or make other changes to your profile by logging in anytime.